

## Woodstone Community Primary School



### Behaviour, Welfare and Safety Committee Terms of Reference

#### MEMBERSHIP

- At least 5 governors of whom one must be the Head Teacher
- The governing body will appoint a chair to the committee (this cannot be the Headteacher)
- Non voting members may be co-opted as required
- The governing body will appoint a clerk to the committee (this cannot be the Headteacher)
- Attendees will be invited to attend meetings where appropriate

#### QUORUM

- 3 governors of whom one must be the Head Teacher

#### PURPOSE AND MAIN FUNCTION

- To work with the school to promote and ensure the safety, welfare and wellbeing of all staff, pupils and visitors attending the school
- To support the Senior Leadership Team in ensuring they fulfil their statutory duties in relation to health and safety and the safeguarding of children within the school

#### BEHAVIOUR

- To monitor and promote good behaviour across the school
- To ensure school systems, policies and practises promote appropriate behaviour for learning and that pupils are supported in developing these skills
- To monitor and evaluate the impact of the schools' punctuality, attendance and behaviour policies
- To oversee arrangements for fixed-term and permanent exclusions of pupils
- To appoint an anti-bullying Governor to oversee the prevention of bullying across the school

#### WELFARE

- To monitor and evaluate the school's provision for personal development and wellbeing

- To agree annual attendance targets and monitor progress towards achieving these
- To monitor and evaluate the effectiveness of care, guidance and support for learners
- To monitor and evaluate the extent to which pupils contribute to the school and wider community
- To oversee safeguarding within the school
- To oversee arrangements for educational visits with respect to risk assessments
- To appoint a safeguarding Governor to oversee safeguarding within the school
- To monitor and evaluate the effectiveness of Pupil Premium money in relation to pupil wellbeing

## SAFETY

- To advise the Governing Body on priorities, including Health and Safety, for the maintenance and development of the school's premises
- To oversee arrangements for repairs and maintenance of the school site
- To make recommendations to the Finance Committee on premises-related expenditure
- In consultation with the Headteacher and the Finance Committee, to oversee premises-related funding bids
- To oversee arrangements, including Health and Safety, for the use of school premises by outside users, subject to governing body policy
- To oversee arrangements for educational visits, including the appointment of a named co-ordinator

## MONITORING

- To review policies relating to the committee
- To carry out a termly Health and Safety review
- To carry out a termly safeguarding review
- To review the Single Central Record on a termly basis
- To monitor the well-being of children and staff within the school
- To monitor the delivery of the Personal, Social and Health Education curriculum
- To monitor the delivery of the Relationships and Sex Education curriculum

## POLICY RESPONSIBILITY

The Behaviour, Welfare and Safety committee is responsible for reviewing the following policies:

## **STATUTORY POLICIES**

- Accessibility plan
- Behaviour
- Behaviour principles written statement
- Data protection
- Equality information and objectives
- Exclusions
- First aid in schools
- Health and safety
- Positive handling
- Premises management documents
- Relationships and sex education
- Single Central Record

## **NON-STATUTORY POLICIES**

- Attendance
- Bullying prevention
- Educational visits
- Extremism and radicalisation
- Online safety
- Intimate care
- Safer recruitment
- School meal debt
- School uniform
- Volunteers in School
- Work Experience

The above list is not exhaustive. The BWS committee may be involved in drafting and approving additional policies as appropriate.