



# Woodstone Community Primary School

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*Growing together, Learning forever*

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## BOOKING WOODY'S THROUGH THE SCHOOLMONEY APP

We've had some confusion with regards to booking Woody's sessions through the SchoolMoney App, where some of you have reserved places and they haven't shown on our system.

I have raised a query with SchoolMoney and have received their explanation / instruction below:

*"For your Clubs, they are set up to allow Reservations - so parents can reserve. However, if parents are doing this via the app, once they have added their reservations to the Basket, they still need to go through the Checkout Process to confirm their bookings and send them through to the School.*

***This is done by going to the basket at the top right corner of the screen, and pressing the green "Pay" button. If it's just reservations, the amount will show as £0.00, and won't ask for card details, etc.***

*They will then see a confirmation message".*

So in summary, if you are using the App to reserve a Woody's place, please check out completely and receive a confirmation message to ensure we can see your booking. Please note you are not able to book a place or amend a booking on the actual day of attendance. In this situation, you would need to contact the School Office and we will try to accommodate where possible.

Should you have any further questions, please contact the School Office.

Thank you

